



City of Bloomfield Hills

45 E. Long Lake Road
Bloomfield Hills, Michigan 48304-2322
Phone (248)644-1520 Fax (248)644-4813
www.bloomfieldhillsmi.net

MECHANICAL PERMIT APPLICATION

AUTHORITY: 1972 P.A. 230
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT CAN NOT BE ISSUED

I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not Required
Street Address & Job Location (Street No. & Name)	City

II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	License Number	Exp. Date
Address (Street No. and Name)		City	State Zip Code
Telephone Number ()	Cell Number ()	E-mail Address	
Federal Employer ID Number (or reason for exemption)	Workers Compensation Insurance Carrier (or reason for exemption)	MESC Employer Number (or reason for exemption)	

III. TYPE OF JOB

<input type="checkbox"/> Single Family <input type="checkbox"/> Commercial	<input type="checkbox"/> New <input type="checkbox"/> Alteration	<input type="checkbox"/> Service Only	<input type="checkbox"/> Special Inspection
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IV. PLAN REVIEW REQUIRED

Plans must be submitted with this application and the appropriate fee before a permit can be issued, except as listed below.

Plans are not required for the following:

- One and two-family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below **" Plans Not Required."**

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plans Not Required

V. HOMEOWNER AFFIDAVIT

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Mechanical Code and **shall not be enclosed, covered up, or put into operation** until it has been **inspected** and **approved** by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

VI. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subjected to civil fines.

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section V, Homeowner Affidavit.)	Date
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COMPLETE APPLICATION ON BACK SIDE

MECHANICAL PERMIT FEES

RESIDENTIAL/COMMERCIAL –New/Additions/Renovations

APPLICATION FEE		\$50.00	
REGISTRATION FEE		\$15.00	
MINIMUM MECHANICAL PERMIT FEE		\$75.00	

ITEM	NUMBER	FEE (each)	TOTAL
New Construction (includes 1 st furnace & duct)		\$100.00	
each additional unit		\$50.00	
Hydronic piping – new system or alteration		\$50.00	
Gas piping – new or additions		\$25.00	
Boiler replacement		\$100.00	
Prefab fireplace – mfg installation manual must be submitted with application		\$100.00	
Bath fan vent (each opening)		\$15.00	
A/C residential – 1 st unit		\$100.00	
each additional unit		\$25.00	
A/C unit 1 to 5 tons – Commcrl or Refrig Unit		\$30.00	
A/C unit 6 to 50 tons – Commcrl or Refrig Unit		\$50.00	
A/C unit over 50 tons – Commcrl or Refrig Unit		\$100.00	
Furnace/Boiler 75k BTU or less		\$40.00	
Furnace/Boiler 75k to 500 BTU		\$50.00	
Furnace/Boiler over 500k BTU		\$75.00	
Space/unit heater (each)		\$25.00	
Heat exchanger		\$15.00	
Reheat Coil or VAV box – 1 st unit		\$25.00	
each additional unit		\$10.00	
Humidifier or electric air cleaner		\$25.00	
Gas fireplace		\$75.00	
Solid fuel fireplace or equipment		\$75.00	
Metal chimney or Type B vent		\$25.00	
Chimney liner		\$10.00	
Ductwork – new system		\$35.00	
Ductwork – alteration to existing system		\$25.00	
Fire dampers and or smoke detectors		\$25.00	
Replacement units (each)		\$50.00	
Solar heating system – 1 st panel		\$50.00	
each additional panel		\$10.00	
Shop inspection – prior to insulation		\$40.00	
Residential kitchen exhaust		\$25.00	
Commercial exhaust		\$25.00	
Misc. item (each)			
Single inspection (each)		\$50.00	
Re-inspection fee		\$50.00	

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned

for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**