



City of Bloomfield Hills

45 E. Long Lake Rd., Bloomfield Hills, MI 48304

(248) 644-1520

APPLICATION FOR RESIDENTIAL CERTIFICATE OF OCCUPANCY

The Michigan Residential Code (R110) requires that a Certificate of Occupancy be obtained from the Issuing Authority prior to use or occupancy of a building or structure. The Bloomfield Hills City Ordinance requires that an application for a Certificate of Occupancy be submitted to the Building Department after all final inspections have been completed and, when applicable, the final as-built grading plan for the subject property has been approved. *This application must be submitted no less than two (2) business days prior to the requested date for the certificate.*

Permit # PB: _____ Parcel ID: # _____

Property Address: _____

Permit Holder: _____

Address: _____

Owner of Property: _____

Date Certificate is Required: _____

Signature of Applicant

Date:

For Department Use:

- Final Inspections Completed _____
- Consultant Review Fees Updated: _____ Amt. Due: _____
(Consultant Reconciliation attached _____)
- As- Built grading plan approved
- SPARE plan required? _____ Submitted? _____

Approved for Certificate of Occupancy; refund bond in next check cycle:

Lawrence R. Rospierski, Building Official

Date