



City of Bloomfield Hills

*45 E. Long Lake Road
Bloomfield Hills, Michigan 48304-2322
Phone (248) 644-1520
Fax (248) 644-4813
www.bloomfieldhillsmi.net*

**REQUIREMENTS FOR PERMIT TO REPLACE RESIDENTIAL WINDOWS &
DOORWALLS**

1. COPY OF CONTRACT WITH HOMEOWNER or HOMEOWNER'S SIGNATURE ON THE APPLICATION.
2. COMPLETED APPLICATION WITH COPY OF OF BUILDER'S (OR M&A) & DRIVER'S LICENSES
3. A COMPLETED FENESTRATION REPLACEMENT SCHEDULE. REFER TO PAGE 4 OF THIS APPLICATION.

ALL FEES AND THE PERMIT BOND MUST BE SUBMITTED AT THE TIME OF APPLICATION. REFER TO THE PUBLISHED SCHEDULE FOR APPLICABLE ASSESSMENTS.



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APPLICATION TO REPLACE RESIDENTIAL WINDOWS AND DOORWALLS

APPLICANT TO COMPLETE ALL ITEMS IN SECTION I, II, III & IV					
NOTE: A COPY OF CONTRACT WITH HOMEOWNER MUST BE ATTACHED					
I. PROJECT INFORMATION					
PROJECT NAME			ADDRESS		
CITY				ZIP CODE	
II. IDENTIFICATION					
A. OWNER OR LESSEE					
NAME			ADDRESS		
CITY		STATE	ZIP CODE	TELEPHONE NUMBER ()	
B. CONTRACTOR					
NAME			ADDRESS		
CITY		STATE	ZIP CODE	TELEPHONE NUMBER ()	
CELL NUMBER ()	E-MAIL ADDRESS		LICENSE NUMBER	EXPIRATION DATE	
FEDERAL EMPLOYER ID NUMBER OR REASON FOR EXEMPTION					
WORKERS COMP INSURANCE CARRIER OR REASON FOR EXEMPTION					
MESC EMPLOYER NUMBER OR REASON FOR EXEMPTION					
III. APPLICANT INFORMATION					
APPLICANT IS RESPONSIBLE FOR THE PAYMENT OF ALL FEES AND CHARGES APPLICABLE TO THIS APPLICATION AND COMPLIANCE WITH ALL APPLICABLE CODE PROVISIONS					
NAME				TELEPHONE NUMBER ()	
ADDRESS		CITY		STATE	ZIP CODE
FEDERAL I.D. NUMBER/SOCIAL SECURITY NUMBER					

As the owner of record, I hereby authorize the proposed construction noted on this application.

Print Name _____

Signature _____

Date _____

Or: HOMEOWNER AFFIDAVIT

I hereby certify the work described on this permit application shall be completed **by myself in my own home** in which I am living or about to occupy. All work shall be completed and/or installed in accordance with the State Building Code and **shall not be** put into use until it has been **inspected** and **approved** by the Building Inspector. I will cooperate with the Building Inspector and assume the responsibility to arrange for necessary inspections.

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on residential building or a residential building or residential structure. Violators of Section 23a are subjected to civil fines.

IV. APPLICANT'S SIGNATURE

SIGNATURE OF APPLICANT (Homeowner signature indicates compliance with the Homeowner Affidavit)

Date

V. VALIDATION – FOR DEPARTMENT USE ONLY

USE GROUP _____

BASE FEE _____

NUMBER OF INSPECTIONS _____

BOND AMOUNT: _____

APPROVAL SIGNATURE

TITLE
Building Official

DATE

