

RESIDENTIAL TENT SAFETY CHECKLIST

Flame-resistant treatment. Provide a certificate executed by an approved testing laboratory (2404.2), certifying that the tents, air-supported, air-inflated or tensioned membrane structures and their appurtenances, sidewalls, drops and tops of temporary membrane structures, canopies, tarpaulins, floor coverings, bunting, combustible decorative materials and effects shall be composed of flame-resistant material or shall be treated with a flame retardant in an approved manner and meet the requirements for flame resistance as determined in accordance with NFPA 701, and that such flame resistance is effective for the period specified by the certificate.

- Certificate provided and meets standard
- Certificate incomplete or flame resistance expired
- Certificate not provided; standard not met

Label. Temporary membrane structures, tents or canopies shall have a permanently affixed label bearing the identification of size and fabric or material type. (2404.3)

- Labels Provided and meet standard
- Labels missing; does not meet standard

Combustible materials. Hay, straw, shavings or similar combustible materials shall not be located within any tent or air-supported structure. (2404.5)

- No combustibles present; meets standard
- Combustibles present; does not meet standard

Smoking. Smoking shall not be permitted in tents or air-supported structures. Approved "No Smoking" signs shall be conspicuously posted. (2404.6)

- Signs provided-meets standard
- Signs not provided-Does not meet standard

Open or exposed flame. Open flame or other devices emitting flame, fire or heat or any flammable or combustible liquids, gas, charcoal or other cooking device or any other unapproved devices shall not be permitted inside or located within 20 feet of the tent, air-supported, air-inflated or tensioned membrane structures.

- Meets standard
- Open fame devices present; hazardous condition does not meet standard

Spot lighting. Spot or effect lighting shall only be by electricity, and all combustible construction located within 6 feet of such equipment shall be protected with approved noncombustible insulation not less than 9.25 inches thick. (2404.9)

- No lighting present
- Lighting meets standard
- Lighting too close to combustible materials; does not meet standard

Clearance. There shall be a minimum clearance of at least 3 feet between the fabric envelope and all contents located inside an air-supported structure. (2404.11)

- Clearances meet standard
- Proper clearance not provided; does not meet standard

Vegetation removal. Combustible vegetation shall be removed from the area occupied by a tent, air-supported, air-inflated or tensioned membrane structure, temporary membrane structure or canopy and from areas within 30 feet of such structures. (2404.21)

- None present-Meets standard
- Does not meet standard as follows;

Portable fire extinguishers. Fire extinguishers with a minimum 2A:10B:C classification are required. The number depends on the size of the structure. (One per 75' of travel) (2404.12)

- Meets standard;; _____provided
- None provided; Does not meet standard
- Partially meets standard; add _____ extinguishers

Doors (2403.12.4) Exit doors shall swing in the direction of travel. Opening force shall not exceed 15 pounds.

- No exit doors required-open sides with no drops
- Exit doors meet standard
- Exit doors do not meet standard:

Exit Signs (2403.12.6) Exits shall be clearly marked. Exit signs shall be installed at the required exit doorways and where otherwise necessary to indicate clearly the direction of egress when the exit serves an occupant load of 50 or more. Exit signs shall be of an approved self-luminous type or shall be internally or externally illuminated by fixtures. (2403.12.6.1)

- Meets standard
- Does not meet standard

Aisles (2403.12.5.1) The arrangement of aisles shall be subject to the approval of the fire code official and shall be maintained clear at all times during occupancy.

- Meets standard
- Does not meet standard; needs greater spacing between tables

Other Safety Standards to Observe During Your Event:

Electrical Requirements: All electrical wiring shall comply with NEC 2005 (National Electric Code), section 525.21, Rides, Tents and Concessions.

Other code requirements that may apply include, but are not limited to: Heating and Cooking Equipment (2404.15), LP-Gas (2404.16), Flammable and Combustible Liquids (2404.17), Liquid-and Gas-Fueled Vehicles (2404.18) and Generators (2404.19). Contact the City of Bloomfield Hills Fire Inspector at 248-644-1520 for further information.

Fireworks. Fireworks shall not be used within 100 feet of tents, air-supported, air-inflated or tensioned membrane structures. (2404.8)

Waste material. The floor surface inside tents, air-supported, air-inflated or tensioned membrane structures, temporary membrane structures or canopies and the grounds outside and within a 30-foot perimeter shall be kept clear of combustible waste. Such waste shall be stored in approved containers until removed from the premises. (2404.22)

Parking. Make sure that all guest parking is on your property or on only one side of your street to allow for public safety vehicular access. Also, make sure that a travel lane is also made accessible on your property for emergency responders.

DATE OF COURTESY INSPECTION: _____

INSPECTION BY: _____

TITLE OF INSPECTOR: _____

SIGNED: _____

RECEIPT OF THIS REPORT ACKNOWLEDGED BY:

NAME

SIGNATURE



City of Bloomfield Hills

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" " **RESIDENTIAL TENT**
" " **INSPECTION REQUEST**

APPLICANT MUST COMPLETE ALL ITEMS IN SECTION I, II, III & IV			
There are no fees for Residential Tent Inspections. Please allow three (3) days for processing.			
I. EVENT INFORMATION			
PROJECT/EVENT NAME		EVENT DATE(s): _____	
ADDRESS		TENT UP: _____ TENT DOWN: _____	
LOCATION OF TENT/TEMPORARY STRUCTURE:			
II. IDENTIFICATION OF OWNER OR LESSEE OF THE PROPERTY			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER ()
CELL NUMBER ()		E-MAIL ADDRESS	
III. PROPOSED TEMPORARY STRUCTURE			
<input type="checkbox"/> TENT (Provide Certificate of Flame Resistance for tent structure)			
Size: _____			
Event: _____			
NOTE REGARDING USE OF ELECTRICITY - If you are planning to use electricity in this tent/temporary structure, please adhere to the following requirements:			
<ul style="list-style-type: none">• An electrical permit IS required if temporary service panels will be installed for electrical service to this tent. An electrical permit application must be completed by a licensed electrician.• If power to the tent is being provided by cords plugged into a nearby building or by portable generator, no electrical permit is required.			
IV. TENT PROVIDER INFORMATION			
TENT PROVIDER MUST SUPPLY THE FOLLOWING INFORMATION AND CERTIFICATES OF FLAME RESISTANCE.			
Fax Number or E-Mail Address: _____			
EVENT COORDINATOR/PROVIDER NAME			TELEPHONE NUMBER ()
ADDRESS	CITY	STATE	ZIP CODE
SIGNATURE OF PERSON MAKING THIS REQUEST			Date:
V. VALIDATION – FOR DEPARTMENT USE ONLY			
INSPECTOR			
TITLE			DATE