



City of Bloomfield Hills

45 E. Long Lake Road
Bloomfield Hills, Michigan 48304-2322
Phone (248)644-1520 Fax (248)644-4813
www.bloomfieldhillsmi.net

AUTHORITY: 1972 P.A. 230
COMPLETION: MANDATORY TO OBTAIN PERMIT
PENALTY: PERMIT CAN NOT BE ISSUED

*****A copy of your contractor and driver's license and insurance certificates must be submitted with your annual registration.*****

MECHANICAL PERMIT APPLICATION

I. JOB LOCATION

Name of Owner/Agent	Has a building permit been obtained for this project? <input type="checkbox"/> Not Required <input type="checkbox"/> Permit #
Street Address & Job Location (Street No. & Name)	City

II. CONTRACTOR/HOMEOWNER INFORMATION

<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	Name	License Number	Exp. Date
Address (Street No. and Name)		City	State Zip Code
Telephone Number ()	Cell Number ()	Fax Number or E-mail Address	
Federal Employer ID Number (or reason for exemption)	Workers Compensation Insurance Carrier (or reason for exemption)	MESC Employer Number (or reason for exemption)	

III. TYPE OF JOB

<input type="checkbox"/> Single Family <input type="checkbox"/> Commercial	<input type="checkbox"/> New <input type="checkbox"/> Alteration	<input type="checkbox"/> Service Only	<input type="checkbox"/> Special Inspection
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IV. PLAN REVIEW REQUIRED

Plans must be submitted with this application and the appropriate fee before a permit can be issued, except as listed below.

Plans are not required for the following:

- One and two-family dwellings when the total building heating/cooling system input rating is 375,000 BTU's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below **" Plans Not Required."**

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plans Not Required

V. LICENSING REQUIREMENT

Section 106 of the Mechanical Code as adopted requires that a contractor licensed under 1956 PA 192, MCL 338.971 to 338.988 apply for a permit to erect, alter, install, enlarge, repair, remove, convert or replace a mechanical system regulated by this code. This work may not be performed by an unlicensed individual, i.e. homeowner.

VI. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523a, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or residential structure. Violators of Section 23a are subjected to civil fines.

Signature of Licensee	Date
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COMPLETE THE APPLICATION ON THE NEXT PAGE

Mechanical Permit Fees	INSERT		
ITEM	QUANTITY	FEE (EA)	TOTAL
A/C residential -1st unit		\$ 100.00	
Each additional unit		\$ 25.00	
A/C unit 1 to 5 tons-Commercial or Refrig Unit		\$ 30.00	
A/C unit 6 to 50 tons-Commercial		\$ 50.00	
A/C unit over 50 tons- Commercial or Refrig Unit		\$ 100.00	
Bath fan vent (each opening)		\$ 15.00	
Boiler Replacement		\$ 100.00	
Chimney Liner		\$ 10.00	
Commercial exhaust		\$ 25.00	
Ductwork-alteration to existing system		\$ 25.00	
Ductwork-new system		\$ 35.00	
Fire Dampers and smoke detectors		\$ 25.00	
Replacement units (each)		\$ 50.00	
Fire Suppression Support Inspection		\$ 50.00	
Furnace/Boiler 75k BTU or less		\$ 40.00	
Furnace/Boiler 75k to 500 BTU		\$ 50.00	
Furnace/Boiler over 500k BTU		\$ 75.00	
Gas Field Pressure Test (GPS locations required)		\$ 25.00	
Gas Fireplace		\$ 75.00	
Gas Piping Pressure Test		\$ 25.00	
Heat exchanger		\$ 15.00	
Humidifier or electric air cleaner		\$ 25.00	
Metal chimney or Type B vent		\$ 25.00	
Misc. item (each)		\$ 25.00	
New Construction(Includes 1st Furnace & Duct)		\$ 100.00	
Each Additional Unit		\$ 50.00	
Pre-fab fireplace: Manuf. Instructions MUST be on jobsite		\$ 100.00	
Processed Piping Field Pressure Test (GPS locations required)		\$ 25.00	
Processed Piping Pressure Test		\$ 50.00	
Reheat Coil or VAV box- 1st unit		\$ 25.00	
Each Additional Unit		\$ 10.00	
Residential bath exhaust		\$ 25.00	
Residential kitchen exhaust		\$ 25.00	
Shop inspection-prior to insulation		\$ 40.00	
Single inspection (each)		\$ 50.00	
Solar heating system-1st panel		\$ 50.00	
Each additional unit		\$ 10.00	
Solid Fuel Fireplace or equipment		\$ 75.00	
Space/unit heater (each)		\$ 25.00	
Water heater		\$ 25.00	
Whirlpool tub		\$ 12.00	
Effective 1-22-13	Total of Above Fees:		
Your Total Permit Cost for this Application is as follows:			
Application Fee			\$ 50.00
If the total of fees above is \$75 or greater, enter that sum in this box:		>>>>>>>	
If the total is less than \$75, then your permit fee shall be the			
minimum permit fee by ordinance, which is \$75.00 Enter that			
number (75) in this box instead.		>>>>>>>	
If you have not yet registered as a mechanical contractor in this			

calendar year, you must add that fee (15) in the shaded box		>>>>>>>	
Make your check payable to the City of Bloomfield Hills in the amount of:		>>>>>>>>>	